ETFO HEALTH AND SAFETY RESOURCES

Accident OR Violent Incident Reporting	Safe School Reporting	ETFO Violent Incident Form	Reporting Other Safety Concerns	Right to Refuse Unsafe Work	ETFO Provincial Health and Safety Website
This form is in CLEVR (complete within 24 hrs) <u>USED WHEN:</u> An accident that occured while at work (slipped and fell, etc.) <u>OR</u> An incident where you were injured or could have been injured due to student aggression directed at you. Examples: a student physically strikes you, utters a threat, swears at you, bullying, near miss, etc.	This form is in CLEVR (complete by end of school day) USED WHEN: You have observed or become aware of a student "behaving in a way that is likely to have a negative impact on the school climate". Such as: - Significant bullying - Vandalism - Threats to physically harm other students - Possession of and/or under the influence of drugs/alcohol	This form is on our local ETFO website. <u>USED WHEN:</u> You complete a Violent Incident form on CLEVR The purpose of this form is to let the local executive know about the violent incident reports that are occuring.	All safety concerns must be reported, via email, to the Administrator (e.g., icy entrance, water on floor, electrical, student to student safety concerns, etc.) It is a legal obligation for employees to report all safety concerns under the OHSA.	The law requires your employer to take every precaution reasonable for the safety of a worker, including violence. The link below is <i>ETFO's</i> <i>Violence Work Refusal</i> <i>Checklist.</i> If you answer "no" to any of the questions, you have the right to refuse if you have reason to believe unsafe work is likely to endanger you. If you have alerted your administrator to the issue and nothing has been done to rectify the situation and you still feel unsafe in your workplace, please contact the local office	 Workplace Health and Safety General Health and Safety information Workplace Violence Workplace Hazards Advocacy Useful Resources
<i>IF A VIOLENT INCIDENT REPORT IS DONE, YOU MUST ALSO FILL OUT A SAFE SCHOOLS REPORT</i>		ETFO Hastings-Prince Edward Teacher Local	ETFO	613-968-3707	Health +Safety make it happen
 https://bit.ly/hpclevr 	 A state of the state o	https://bit.ly/etfohpviolentform	**Please call Jason at 613-968-3707 x226 or via email jsurgent@etfohp.on.ca if you have any Health & Safety questions.	 https://bit.ly/RTRWork 	 Image: A state of the state of